

**HUGUENOT HUNDRED COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
February 9, 2016**

PRESENT: Barb Zedler, Fred Palmore, Seth Roberts, Wendy Austin, Nancy Wood, Walter Wilson
(by telephone), Bill Brock (7:25 pm)

The meeting was held at Barb's house and called to order at 6:35 p.m.

- The Minutes from October 1, 2015 were discussed and the additional word ["unanimously" approved by those members present"] was added. The October 1, Minutes were unanimously approved by those present.
- The finances were discussed by Wendy.
 - As of December 31, 2015, the checking account has an ending balance of \$17,142.14.
 - The CD was renewed in October and has a balance of \$5,060.00. This will mature in January, 2017.
 - The Chesterfield County Tax Assessment for the Recreational and Marina Area increased from \$78,100 to \$165,200. The Board will appeal this decision with Seth handling and conducting the process for the Board.
 - Wendy and Barb will plan the 2017 Budget for the Board's approval before presentation at the Annual Meeting.
 - The Gate Lock/keys will be replaced this year. Wendy will handle along with the dues. All residents will sign a form stating they have received a numbered key. This has been done in the past and helps with lost keys, replacement keys, etc.
 - A Dues Notice to all residents will be sent by Wendy.
 - The Board will ask Brooks Nelson to file the taxes for the community. Brooks has done this for several years at no cost to the neighborhood.
- Bill is Chairman of the Nominating Committee
 - Wendy has agreed to remain as Treasurer, Bill and Seth have agreed to remain on the Board and Nancy as agreed to remain as a Director.
 - Bill is to contact Mike and Carolyn Meacham to be members of the Nominating Committee.
- The Annual Membership Meeting was discussed for possible dates. Sunday, May 1, 2015 has been scheduled for this meeting with a rain date of Sunday, May 15.
 - Wendy volunteered to be in charge of the picnic and will make the arrangements for the food.
- The Clean-Up Day for the Recreational and Marina Area has been scheduled for Saturday, April 23, with a rain date of Sunday, April 24 or Saturday, April 30.
 - Bill is Chairman of Clean-Up Day and will be asking for help/assistance from neighbors.
- The Ramp Area Retaining Wall replacement should start next week (depending on the weather).

- The sewer vent gas odor discussed at the last Board Meeting is to be looked into by Bill Brock.
- The port-a-potty service will resume in April.
- Grass cutting was discussed briefly. Tim Timberlake has graciously cut this area for years, and is now out of town more than usual. This may become an issue and the Board will have to investigate possible alternatives.
- The Web Site was discussed briefly. The Board would like a new, more secure site that is easily accessible.

The meeting was adjourned at 8:00 p.m.

Submitted by: Nancy Wood
Date: February 11, 2016

Approved: Nancy Wood
Nancy Wood - Secretary
Date: May 1, 2016